



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in Civic Hall, Leeds, LS1 1UR
Monday, 24th July, 2023 at 5.30 pm

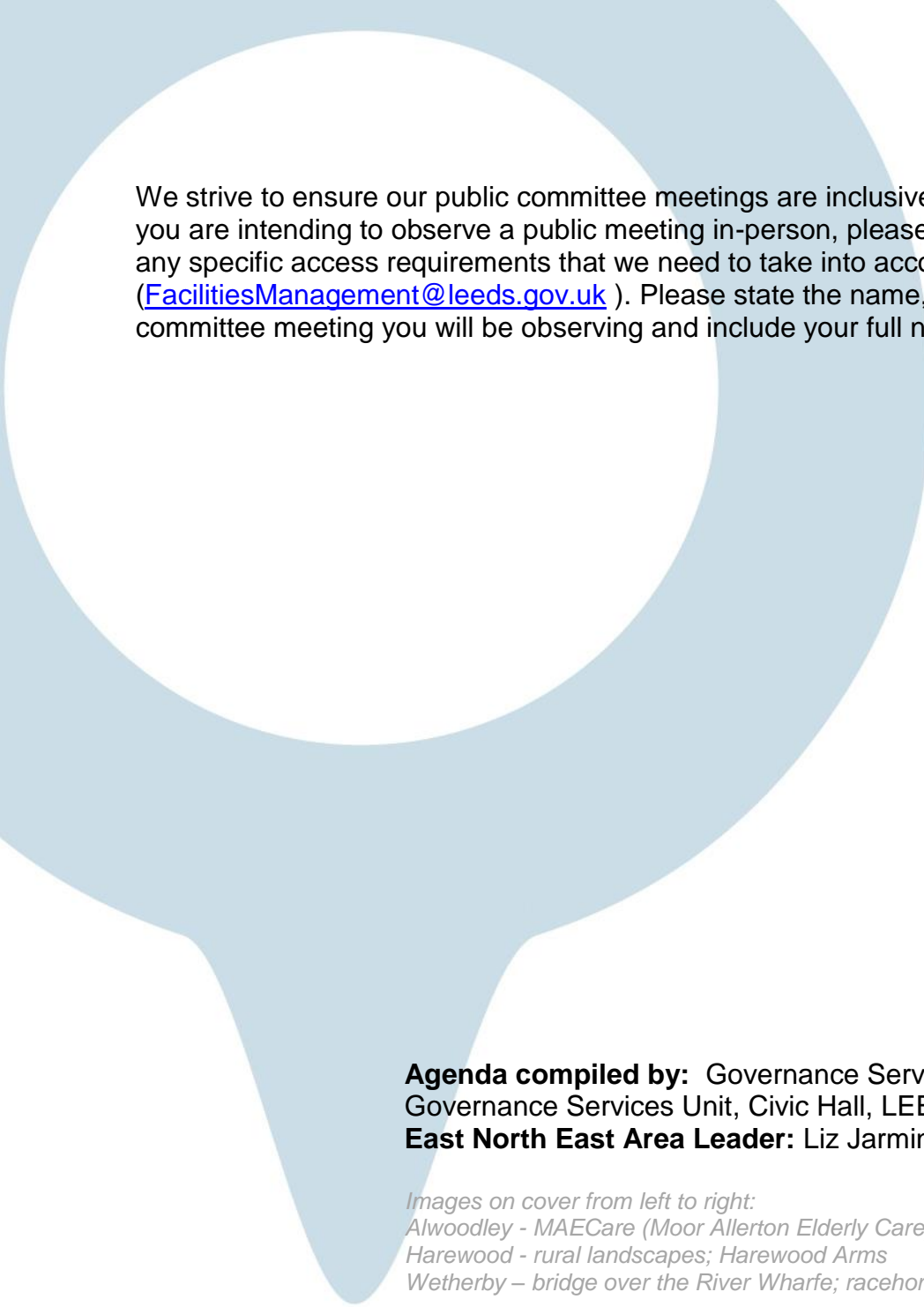
Councillors:

- | | |
|---------------|--------------|
| Buckley | - Alwoodley; |
| N Buckley | - Alwoodley; |
| D Cohen | - Alwoodley; |
| S Firth | - Harewood; |
| M Robinson | - Harewood; |
| R. Stephenson | - Harewood; |
| N Harrington | - Wetherby; |
| A Lamb | - Wetherby; |
| P Stables | - Wetherby |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting: [Council and democracy \(leeds.gov.uk\)](https://www.leeds.gov.uk/council-and-democracy)





We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email (FacilitiesManagement@leeds.gov.uk). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details.

Agenda compiled by: Governance Services 0113 37 86980
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Liz Jarmin Tel: 3789035

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p> | |
| 4 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p> | |
| 5 | | | <p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> | |
| 6 | | | <p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> | |
| 7 | | | <p>MINUTES OF THE PREVIOUS MEETING 13TH MARCH 2023</p> <p>To confirm as a correct record the minutes of the meeting held on 13th March 2023.</p> <p>(Copy attached)</p> | 7 - 16 |
| 8 | | | <p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 9 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2022/23.</p> | 17 - 26 |
| 10 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE YOUTH ACTIVITY CONSULTATION REPORT</p> <p>The report of the Head of Locality Partnerships provides the Inner West Community Committee with an update on the Community Committee Youth Activity Fund Consultation.</p> | 27 - 34 |
| 11 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE APPOINTMENTS 2023/2024</p> <p>The report of the City Solicitor is to note the appointment of Councillor Harrington as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.</p> | 35 - 50 |
| 12 | | | <p>OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee.</p> | 51 - 66 |
| 13 | | | <p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting of Outer North East Community Committee is scheduled for Monday 18th September at 5:30pm.</p> | |

This page is intentionally left blank

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 13TH MARCH, 2023

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
L Richards, M Robinson and
R. Stephenson

At the commencement of the meeting, the Chair noted that the meeting was inquorate (Council Procedure Rules 28.3 refer) and Members were advised that no formal decision could be made until the meeting became quorate. As a way forward, the Chair amended the running order of the agenda so that any agenda items requiring decision were considered when the meeting became quorate.

43 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals.

44 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There was no exempt information.

45 LATE ITEMS

Late Item of Business - Gullies Update

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Gullies Update'. This item was not available when the agenda was published on the 3rd March 2023 and it was deemed that it was appropriate for the matters detailed in the report to be brought to the Committee's attention at the earliest opportunity. (Minute No. 49 refers).

Late Item of Business - Outer North East Community Committee - Finance Report

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Outer North East Community Committee - Finance Report'. This item was not available when the agenda was published on the 3rd March 2023 and it was deemed that it was appropriate for the matters detailed in the report to be brought to the Committee's attention at the earliest opportunity. (Minute No. 54 refers).

46 APOLOGIES FOR ABSENCE

Apologies for the meeting had been received from Councillors P Harrand and A Lamb.

47 DECLARATION OF INTERESTS

No declarations of interest were made during the meeting.

48 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to "Open Forum".

49 GULLIES UPDATE

The Community Committee were provided with an update on the work the Gullies Service provides in servicing the drainage across the three wards.

The Operational Supervisor and Highway Service Area Officer (Drainage) attended the meeting and provided Committee Members with information relating to processes within the Gullies Team and challenges faced by the service as an engagement opportunity for Members to outline issues noted in their wards and establish pathways for additional support or information that will help the Team with their daily operations, for both gullies and drainage.

The Community Committee were provided with the following points:

- The service consists of 20 people who primarily work outdoors in the community and, in line with Human Resources guidance, are still required to remain at home if they contract Covid-19. There was one vacancy noted with a driver on long term sick, with the position to likely remaining open for their return, so the service operates at 90% capacity.
- In 2016 the service was given a target of inspecting and cleaning all gullies in Leeds. The 4th stage of this process began in May 2022 and was about halfway through this cycle with the three Outer North East wards yet to have their 4th clean at the time of the Committee meeting. The figures referenced at the meeting was from data gathered during the 3rd cycle of the clean.
- The service had been using electronic records since 2016, an ongoing IT project was underway to locate one software system to streamline data management, replacing four separate softwares that had been deemed non-compatible. The Asset Management eXpert (AMX) was expected to be adopted by Highways and Transportation by May 2023.
- The schedule for servicing gullies, as part of the 4th cycle, in the Outer North East was outlined as May 2023 for Harewood and July or August 2023 for Alwoodley and Wetherby. During this period, it will be helpful for Ward Members to assist with contacting residents to limit obstructions to the tankers and cleaners conducting works.
- There are 4,737 gullies in Alwoodley of which 97.41% were operational, 53 gullies are non-runners and 1.5% were inaccessible. There are 4,382 gullies in Harewood of which 95.14% were operational, 173 were non-runners and 1.1% were inaccessible. There are 4,857 gullies in Wetherby, of which 96.54% were operational, 88 were non-runners and 1.21% were inaccessible.
- The difference between blinded and blocked gullies was outlined as, blinded will show water blockage over the grate with litter, leaves and silt deposits common; blocked will be from silt underneath the grate. For blinded grates, Environmental Services should be notified as a sweeping issue, for blocked, this is an issue for Highways

Maintenance. The majority of surcharging gullies or manholes will be the responsibility of Yorkshire Water.

- Making requests to the correct department will allow processes for maintenance work to be more efficient. It was noted the Council holds no jurisdiction for combined or foul sewers, these are maintained by Yorkshire Water who hold a statutory right to place and maintain apparatus.
- The Gullies Team do not hold necessary licences to carry sewage or deal with the waste. They also do not have a named contact within Yorkshire Water and will have to go through the call centre, the same procedure as the public.
- The severity and occurrence of under road drainage issues was noted to be increasing due to more extreme weather, drains being of the Victorian era which are no longer fit for purpose or population capacity and non-biodegradable items causing blockages.
- Updates on resolving ongoing drainage issues for each ward were outlined as:
 - The golf course development at King Lane, Alwoodley, with Planning and Mineral enforcement keeping pressure on developers to use wheel washing facilities for their heavy goods vehicles. The filter drain, installed in 2020, is to be restored in due course.
 - Further site survey requirements to resolve water surfacing issues at A58 Bardsey in Harewood.
 - A principal inspection to be conducted at Wetherby Bridge and resurfacing proposed for 2024/25. It was noted this is the responsibility of the Bridges Team.
 - Boston Road swale in Wetherby is a Council flood risk structure and required discussions between Flood Risk Management and Drainage officers before any remedial works.
 - A non-running gully identified by the York Road junction near Wetherby Morrison's is set to be replaced in the next financial year. There was discussion regarding the responsible department for resolving overarching flooding issues.
 - Deighton Road in Wetherby required further survey of gullies and connections.
 - The bottom of Spofforth Hill, Wetherby, required a site visit, preferably during rain, to develop a clearer understanding of drainage issues as a previous study noted no non-running gullies.

The Committee discussed the following:

- It was confirmed to Members that the intention to use a single software across the Highways and Transportation department was to eliminate time spent navigating between softwares and to reduce costs for the various licenses. Assurance was given that AMX will be tailored to be effective.
- Committee Members offered support in accessing a dedicated contact for Yorkshire Water, which was welcomed. Officers believed Yorkshire

Water required an audit trail to record all enquiries, however, an area manager covering East Leeds had been a point of contact recently.

- To conduct a connection excavation, generally between sewers and grates or ditches and soakaways in rural areas, requires a relevant permit and cross department involvement.
- Further to issues noted at A58 Bardsey, an interconnected drainage issue was noted at Keswick Lane/Rigton Bank with a request to hold a site meeting with relevant Parish Councillors to discuss and resolve issues.
- Although specifics for the schedule for the 4th cycle cleaning work is difficult to determine due to the vast nature of the works, Ward Members can provide information to residents of general timings to limit obstructions to the tankers.
- Planning and Mineral enforcement had perceived the developers to be appropriately cleaning the wheels of vehicles for the golf course development at King Lane, Alwoodley. However, the experience of residents was contrary to this with mud on roads and undesignated routes noted, further monitoring will be required.
- It was confirmed to Committee Members that gullies highlighted by the Environment Agency to be a flood risk, are serviced on average, every 6 months. This is data based on a historic map which is supplemented by more recent Council data, which helps identify gullies which may need attention sooner.
- As many gullies and drains were built at a time of lower population levels and new housing developments are expected in the area, consultation from planning to the drainage department will assist with installation of appropriate infrastructure in flood risk areas.
- As best practise to limit disruption to residents and maximise efficiency, strong collaboration between branches of the Highways department was noted to be generally positive during traffic management road closures to conduct maintenance work and should be encouraged. The Committee agreed to write to the Chief Officer, Highways and Transportation to advocate for this collaborative work in all cases for planned road closures.
- Officers were thanked for their diligence and commitment to providing a high-quality service level.

RESOLVED – That the contents of the report, along with Members comments, noted.

(Councillors Cohen, Firth and Robinson joined the meeting during consideration of this item, as such, it was noted that the meeting had become quorate in line with the Council Procedure Rules 28.3, and therefore the Committee was able to take formal decisions from that point in the meeting)

50 HIGHWAYS - LEEDS SAFE ROADS VISION ZERO

The Community Committee were provided with an overview of the adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.

The Team Leader Safe & Sustainable Travel and Transport Planner (Road Safety) introduced the report and provided Members with a presentation to highlight the current road safety situation within the three wards, the new approach to road safety, building on past offers by the service and to open a dialogue as to what the road safety team can do to mitigate road accidents.

The following information was highlighted:

- The Vision Zero strategy was adopted by the Council in October 2022, putting in place, measures to eliminate all traffic fatalities and severe injuries, whilst increasing safe, healthy, equitable mobility for all by 2040.
- Between 2017 and 2021 there were 7,106 traffic collisions, 93 fatalities, 2,017 serious injuries and 7,034 slight injuries recorded on highways in Leeds.
- Road traffic accident figures were decreasing until around 2013, however since then, and even more so during and after the Covid-19 pandemic, road incident figures had risen.
- The strategy and action plan were developed to stop the trend of increasing road traffic incidents and imbedding the notion that no loss of life on is acceptable.
- Figures specific to the Outer North East area from 2017 to 2021 were outlined as 500 collisions, 13 fatalities, 134 serious injuries and 572 slight injuries.
- The vision will reject traditional road safety data and targets and change the language surrounding the topic to understand difficulties in compelling people to behave properly when using roads to reduce harm and fatalities for vehicle passengers and pedestrians.
- The safe systems approach aims to prevent mistakes but also mitigate the potential for disastrous events when driver error occurs as reducing mistakes on the road to zero was noted to be unrealistic, so measures strive to improve overall road safety.
- Everyone can take responsibility in delivering the vision by following the Highway Code. The Council models for delivery were noted as, road design, traffic management and strategy, public health, education and leading by example through the fleet services and taxi and private hire licensing.
- The Council had engaged with West Yorkshire Police, West Yorkshire Fire and Rescue Services, National Highways, Ambulance Services, and road safety charities as Safe Road Partners.
- Council and Police operations working to deliver the strategy were noted as, SPARC (Supporting Partnership Action to Reduce Road Casualties), SNAP (Safer Roads Digital Submissions Portal) and Safety Camera Partnership. Behaviour change campaigns, targeted communications, education, funding bids and data reported were outlined as direct, positive, public facing activity.
- Safe system pillars of action were noted as, safe speeds, safe roads, safe vehicles, safe behaviours and people and post-collision learning and care, which feed into overarching strategic objectives and then a tangible delivery plan.

- The ‘fatal five’ are the leading causes for collisions on the road which are, speeding, distractions, the influence of drink or drugs, seatbelt non-compliance and careless driving.
- The changes in language surrounding collisions on highways, for example, reference to drivers not vehicles and focusing on victims, are to personalise the incident, not to allow it to become another statistic.
- The updates to the highway code in 2022 created a hierarchy of road users, in terms of vulnerability to injury, noting drivers are most likely to cause harm.
- In February 2023 West Yorkshire Police and West Yorkshire Safety Camera Partnership published a revision to speed camera criteria with greater flexibility for new camera provision with no new pre-warning signage of upcoming speed cameras to be installed.
- Infrastructure changes to mitigate road incident risk in Leeds will be revised speed limits, more designated cycle lanes and improved pedestrian crossings and safety measures.
- Speed Indication Devices (SIDs) will become more widely available with both mobile and fixed lamppost devices to target areas in need of monitoring. Road safety collision data will be analysed to identify current and emerging areas of concern.
- Cross Council department work will aim to influence road safety decisions where appropriate to adopt the vision.
- Ongoing awareness and education initiatives, delivered through or involving Highways and Transportation, were noted as Project EDWARD (Every Day Without A Road Death), Tyre Safety Month, Brake Road Safety Week and travel planning support for important institutions and infrastructure around the City.
- School based road safety training includes, pedestrian, scooter and cycling courses. City wide, targeted communications and education are also being implemented.
- Members were advised how they can promote the vision and strategy through sharing information on the highway code, Operation SNAP and using their reach and social media platforms to communities.

The Committee discussed the following:

- Members outlined concerns regarding the robustness of the proposed measures to achieve zero deaths by 2040 if the strategy for intervention and installation of road safety infrastructure is to remain data driven. The aims of the strategy are ambitious and although 2040 may seem a long timeframe, immediate progress is needed.
- In response to a question, it was outlined that identifying areas for concern is largely conducted through the Traffic Management and Collision Studies team, where serious accidents are mapped which feed into traffic management plans.
- From experience, Members noted issues with real, practical influence for roads to be safer. A request was made for a review of safety measure mechanisms without the requirement of evidence of serious incidents. Officers encouraged the continued reporting of unsafe roads

and appropriate work will be conducted within budget constraints, such as the Pedestrian Crossing Review 2022/23.

- Residents regularly raise issues regarding e-bikes and e-scooters, which, although illegal to use on highways, pose anti-social behaviour and risk to other road users. Although this criminality may be targeted through Operation SPARK, robust Enforcement is needed to resolve this issue.
- It was noted that dangerous driving on the recently opened East Leeds Orbital Route had occurred, yet no accident had been deemed serious enough for speed cameras to be put in place, despite hospitalisations. The nearby country roads within the Outer North East area have been used to evade Police.
- Wellbeing Budget funds had been allocated to Operation SPARK by the Harewood Ward Members, so clarity was sought as to why other wards in the city benefit from the scheme through Leeds City Council direct funds.
- A lack of action was outlined despite funding allocation and SIDs data gathered as proof of risk to public safety; in response to a question regarding the threshold for intervention, Officers stated they will take this data back and query with Traffic Management.
- Collisions and dangerous driving were noted at the A58 at Scarcroft and, outside a primary school, at A659 at Collingham. It was stated at a consultative meeting for Ward Members that cameras in these locations will need to be funded by budgets afforded to the wards which casts doubt on delivery of road safety initiatives in every area of Leeds.
- Flexibility to identify appropriate locations for new cameras is open for consultation. A follow up conversation was proposed regarding appropriate funding and intervention, with a report to return to the Committee.
- Mitigation to improve safety outside of schools for pupils was queried as it is a priority for Members and measures should be in place to prevent danger as opposed to waiting until a collision has occurred; funding should be allocated as a priority.
- SIDs had been ordered by Wetherby Ward Members in February 2022 yet were still pending installation. Notification of this issue will be sent to Traffic Management.
- In response to a question regarding the influence the service has on the Policing of distractions, such as mobile phone use when driving, it was confirmed a Safe Roads Partnership meeting occurs every 6 weeks with the Vision Zero strategy discussed. It was noted that Operation SPARK had been less active in targeting phone use as it can be difficult to gather hard evidence.
- The data gathered on road safety will be better informed if near misses are recorded. Current models use Police attendance or injury has taken place however better measures for reporting were under review.
- It will be helpful for a Vision Zero item to be presented at Parish and Town Council forums in the area, especially to provide information on road safety reporting processes.

RESOLVED – That the contents of the report and presentation, along with Members comments, be noted.

51 MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the minutes of the meeting held on the 12th December 2022 be confirmed as a correct record.

52 MATTERS ARISING FROM THE MINUTES

There were no issues raised under Matters Arising.

53 OUTER NORTH EAST COMMUNITY COMMITTEE – UPDATE REPORT

The Committee received a report which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee. In presenting the report, it provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken.

The Localities Officer highlighted the following information:

- Positive and productive work from Environmental Sub-Group meetings was noted, with good meeting content and practise involving various officers and services.
- The benches, as part of the Millennium Green Wellbeing Project, funded by Harewood Wellbeing allocation money in 2021, are scheduled to be unveiled on the 25th of March 2023 at 12 noon.
- A meeting had been scheduled for the Leeds Festival Working Group to open conversations regarding arrangements for safety at Leeds Festival 2023, with further meetings scheduled prior the event.
- A Town and Parish Council Forum had been scheduled to discuss the Leeds Local Plan Update 2040 which covers proposals for changes to planning policy in Leeds.

The Committee discussed the following:

- The officers attending Environmental Sub-Group meetings had been helpful with Members outlining they felt listened to with services responding to meeting topics positively.
- A message of thanks was extended to Sam Ouassine, the Commercial & Arium Manager and all the accommodating staff at the Arium for their hospitality and providing an open and honest space for discussion that benefits the wider community.
- The Millennium Green benches will be accessible and are extendable to accommodate for wheelchairs and prams. The design had been well received by the public and may be a model for accessible seating in other wards.

RESOLVED - That the content of the report, along with Members comments be noted.

54 OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT

Draft minutes to be approved at the meeting
to be held on Date Not Specified

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2022/23.

Projects set out in the report were discussed, and agreed as follows:

| Project Title | Ward | Amount | Decision |
|--------------------------------------|-----------|--------------------|----------|
| Slaid Hill Additional Seat | Alwoodley | £1,000 (Wellbeing) | Approved |
| Leeds Rhinos Summer Camps – Wetherby | Wetherby | £8,225 (Wellbeing) | Approved |
| Scarcroft Junior Cricket Project | Harewood | £2,400 (YAF) | Approved |
| Shadwell Tee Time Tennis | Harewood | £2,000 (YAF) | Approved |
| Leeds Rhinos Summer Camps – Wetherby | Wetherby | £1,725 (YAF) | Approved |
| Mini Breeze – Wetherby | Wetherby | £3,800 (YAF) | Approved |

RESOLVED –

- 1.) That the Wellbeing & Youth Activities Fund (YAF) applications be determined as set out above.
- 2.) To note;
 - a. Details of the Wellbeing Budget position (Table 1)
 - b. Wellbeing proposal for consideration and approval (paragraph 20)
 - c. Details of the Youth Activities Fund (YAF) position (Table 2)
 - d. Youth Activity Funding proposal for consideration and approval (paragraph 27)
 - e. Details of the Capital Budget (Table 3)
 - f. Details of the Community Infrastructure Levy Budget (paragraph 32)

55 DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2023/2024

The report of the City Solicitor requested Members to consider agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

The report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed meeting schedule for 2023/24 is as follows:

- Monday, 3rd July 2023 at 5:30pm
- Monday, 18th September 2023 at 5:30pm
- Monday, 11th December 2023 at 5:30pm
- Thursday, 21st March 2024 at 5:30pm

All Committee meetings were proposed to be held in meeting room 6 & 7 of the Civic Hall. The March 2024 meeting was proposed on a Thursday due to a venue clash.

The Community Committee discussed the following points:

- It was noted that the venue proposed holds the best technology and practises for live streaming the meeting for the public to view remotely while also with the option to physically attend available.
- The viewership engagement statistics for the Outer North East Community Committee would be of use for Members. It was agreed by the Governance Officer to compile this data and feed it back to the Committee.
- Various schools within the three wards may be appropriate venues if the Community Committee was to be held outside of the Civic Hall.
- The Civic Hall, room 6 & 7 was agreed in principle as the venue for the next municipal year, but Members will consider holding meetings out in the community and may alter venues in due course.

RESOLVED - To agree the dates and times, as listed above.



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood & Wetherby)

Report author: Carl Hinchliffe, Community Committee Team Manager

Date: 24th July 2023

For decision

Outer North East Community Committee Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24. Financial decisions are taken to the Community Committee meetings to ensure transparency and that financial regulations are met.

Main issues

2. Each Community Committee has been allocated a Wellbeing Fudget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying for funding must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100,000) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every six months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following Parish Councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton and Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of budgets which have been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. At the first meeting of the 2016/17 municipal year, the Committee agreed the following 'minimum condition' in order to reassure Members that all delegated decisions would be taken with appropriate Member consultation and only when such a condition has been satisfied:
- That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved'. (Minute No. 17(v), 13th June 2016). This was reiterated at the first meeting of 2022/23, that: 'all 3 Ward Members must give their unanimous approval for a delegated decision to be approved (via a Ward Member meeting or email)'. (Minute No. 12(a), 27th June 2022).
15. As has been the case at the beginning of previous municipal years, the committee is invited to review and consider whether any amendments or additions are required, prior to agreeing such 'minimum conditions' for operation in 2023/24.
16. Members are therefore asked to review the minimum conditions set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2023/2024. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of budgets.
17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
18. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs and also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

Wellbeing Budget Position 2023/24

19. The total revenue budget approved by Executive Board for 2023/24 was **£47,460**. Table 1 shows a carry forward figure of **£91,178.73** which includes underspends from projects completed in 2022/23. **£29,598.76** represents wellbeing allocated to projects in 2022/23 and not yet completed. The total revenue funding available to the Community Committee for 2023/24 is therefore **£109,039.97**. A full breakdown of the projects approved or ring-fenced is available on request.
20. The total amount approved on Table 1 includes all the projects the committee has approved in 2023/24. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to

submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. The Community Committee is asked to note that there is currently a remaining balance of **£105,494.97**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2023/24

| | £ |
|---|--------------------|
| INCOME: 2023/24 | £47,460 |
| Balance brought forward from previous year | £91,178.73 |
| Less projects brought forward previous year | £29,598.76 |
| TOTAL AVAILABLE: 2023/24 | £109,039.97 |

| | £ | Ward Split | | |
|--|--------------------|-------------------|--------------------|-------------------|
| | | Alwoodley | Harewood | Wetherby |
| Income 2023/24 | £109,039.97 | £28,386.65 | £26,684.19 | £53,969.13 |
| Projects | £ | Alwoodley | Harewood | Wetherby |
| Slaid Hill Additional Seat | £1,000 | £1,000 | | |
| Alwoodley Road Safety | £2,545 | £2,545 | | |
| Total Amount Approved | £3,545 | £3,545 | £0 | £0 |
| Actual Remaining Balance (Total/Per ward) | £105,494.97 | £24,841.65 | £26,684.19* | £53,969.13 |

**The actual balance for the Harewood ward will be £33,103.93, pending a project being closed down & £6,419.74 being added back in to the Wellbeing Budget.*

Wellbeing and Capital Projects for Consideration and Approval

22. The following projects are presented for Members' consideration:

23. **Project title:** Grit Bins (Ringfence)

Name of group/organisation: Alwoodley Cllrs

Total project cost: £3,386

Amount proposed (Wellbeing): £3,386

Wards covered: Alwoodley

Project description: Ringfence monies towards providing grit bins.

24. **Project title:** Getting Older Staying Healthy

Name of group/organisation: Moor Allerton Elderly Care (aka MAECare)

Total project cost: £19,435

Amount proposed (Wellbeing): £7,115

Wards covered: Alwoodley

Project description: A part time Project Worker will be employed to deliver health and wellbeing activities for older people aged 60+. They will coordinate the delivery of a range of weekly physical exercise classes that build strength and balance and offer a choice for different abilities. In addition to existing activities, based on feedback from service users, the Project Worker will explore developing a walking group, a peer support group for bereavement/loss and one for carers. She will also organise transport to enable access.

25. **Project Title:** Environmental Fund (Ringfence)

Name of group/organisation: Harewood Councillors

Total project cost: £10,000

Amount proposed (Wellbeing): £10,000

Wards covered: Harewood

Project description: Ringfence monies towards providing environmental projects and improvements.

26. **Project Title:** Land Purchase East Keswick Parish Council

Name of group/organisation: East Keswick Parish Council

Total project cost: £120,000

Amount proposed (Wellbeing): £8,000 (to be taken from Environmental Ringfence)

Wards covered: Harewood

Project description: Purchase of land in East Keswick, for use as a community asset.

27. **Project Title:** Collingham Memorial Hall Green Bin Collection

Name of group/organisation: Collingham Memorial Hall

Total project cost: £162

Amount proposed (Wellbeing): £162 (to be taken from Environmental Ringfence)

Wards covered: Harewood

Project description: To fund until March 2024, a once a month collection of the recycle bin (green bin) for Collingham Memorial Hall. This is to ensure that the Hall is helped toward delivering a more environmentally friendly village facility.

28. **Project title:** Community Engagement (Ringfence)

Name of group/organisation: Harewood Councillors

Total project cost: £1,000

Amount proposed (Wellbeing): £1,000

Wards covered: Harewood

Project description: Ringfence monies towards community engagement activities.

29. **Project title:** Aberford Xmas Lights

Name of group/organisation: Aberford & District Parish Council

Total project cost: £7,980

Amount proposed (Wellbeing): £3,000

Wards covered: Harewood

Project description: Improving the Aberford Xmas lights experience for the general benefit of residents and other visitors to the village, including funding for eleven electrical installations of part night sensor and column conversions.

30. **Project title:** Harewood & Wetherby Road Safety Project 2023

Name of group/organisation: West Yorkshire Police Outer East NPT

Total project cost: £5,090.40

Amount proposed (Wellbeing): £5,090.40

Wards covered: Harewood & Wetherby (£2,545 from each ward)

Project description: To continue road safety work to address vehicle offences in the wards. This initiative will include a particular focus on the 'Fatal 4'; seatbelts, mobile phones, drink/drugs and speeding. Funding will be used to deliver overtime operations which are intelligence led, targeting hot spots at key times, both preventatively with education and with enforcement where appropriate.

31. **Project title:** Wetherby and District Development Fund (Ringfence)

Name of group/organisation: Wetherby Cllrs

Total project cost: £22,000

Amount proposed (Wellbeing): £22,000

Wards covered: Wetherby

Project description: Funding to be set aside for large scale development to take place in the ward.

32. **Project title:** Community Engagement (Ringfence)

Name of group/organisation: Wetherby Cllrs

Total project cost: £500

Amount proposed (Wellbeing): £500

Wards covered: Wetherby

Project description: Ringfence monies towards community engagement activities.

33. **Project title:** Community Skips (Ringfence)

Name of group/organisation: Wetherby Councillors

Total project cost: £2,500

Amount proposed (Wellbeing): £2,500

Wards covered: Wetherby

Project description: Ringfence monies towards community skips.

34. **Project title:** Grit Bins (Ringfence)

Name of group/organisation: Wetherby Cllrs

Total project cost: £3,000

Amount proposed (Wellbeing): £3,000

Wards covered: Wetherby

Project description: Ringfence monies towards providing grit bins.

35. **Project title:** Litter Bins (Ringfence)

Name of group/organisation: Wetherby Cllrs

Total project cost: £2,000

Amount proposed (Wellbeing): £2,000

Wards covered: Wetherby

Project description: Ringfence monies towards providing litter bins.

Delegated Decisions (DDN)

36. Since the last Community Committee meeting on the 13th March 2023, the following projects have been approved by DDN:

- Alwoodley Road Safety 2023-24 (Wellbeing)
- Leeds Rhinos Summer Camps (YAF)
- Holiday Activity Fund (YAF)

Declined Projects

37. Since the last Community Committee meeting on the 13th March 2023, the following project has been declined:

- Dance On (YAF)

Youth Activities Fund Position 2023/24

38. The total available for spend in Outer North East Community Committee in 2023/24, including carry forward from previous year, is **£47,171.40**.

39. The Community Committee is asked to note that so far, a total of **£17,810** has been allocated to projects to be provided in this financial year, as listed in **Table 2**.

40. The Community Committee is also asked to note that there is a remaining balance of **£29,361.40** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2023/24

| | Total allocation | Ward Split 8-17 Population | | |
|--|-----------------------------|-------------------------------|--------------------|------------------|
| | | Alwoodley | Harewood | Wetherby |
| Income 2023/24 | £31,833 | £12,192.04 | £9,772.73 | £9,868.23 |
| Carried forward from previous year | £70,553.74 | £21,125.76 | £26,341.57 | £23,086.41 |
| Total available (including brought forward balance) for schemes in 2022/23 | £102,386.74 | £33,317.80 | £36,114.30 | £32,954.64 |
| Schemes approved in previous year to be delivered this year | £55,215.34 | £17,920 | £15,418.67 | £21,876.67 |
| Total available budget for this year 2023/24 | £47,171.40 | £15,397.80 | £20,695.63 | £11,077.97 |
| Projects 2023/24 | Amount requested YAF | Alwoodley | Harewood | Wetherby |
| Leeds Rhinos Summer Camps (Wetherby) | £5,000 | | | £5,000 |
| Scarcroft Junior Cricket Project | £2,400 | | £2,400 | |
| Breeze in the Park 2023 | £1,900 | | | £1,900 |
| Shadwell Tee Time Tennis | £2,000 | | £2,000 | |
| Leeds Rhinos Summer Camps (Alwoodley) | £6,010 | £6,010 | | |
| IGBO Union Holiday Camp | £500 | £500 | | |
| Total spend against projects | £17,810 | £6,510 | £4,400 | £6,900 |
| Remaining balance per ward | £29,361.40 | £8,887.80 | £16,295.63* | £4,177.97 |

*The actual balance for the Harewood ward will be £18,028.63, pending a project being closed down & £1,733 being added back in to the Youth Activity Fund Budget.

Youth Activity Funding Projects for Consideration and Approval

41. **Project title:** Jubilee Games (Ringfence)

Name of group/organisation: Harewood Cllrs

Total project cost: £10,000

Amount proposed (YAF): £10,000

Wards covered: Harewood

Project description: Ringfence monies towards providing activities in relation to a project called Jubilee Games.

42. **Project title:** Tempo FM Radio Academy

Name of group/organisation: Wetherby Community Radio Ltd (Tempo 107.4 FM)

Total project cost: £5,288

Amount proposed (YAF): £3,750

Wards covered: Wetherby

Project description: The grant application is being made to enable Tempo FM to continue with the training of young people at the radio studios constructed by the station at Wetherby High School. This is in addition to further training undertaken in the Tempo FM studios for other young people, particularly those from Boston Spa Academy.

Does not specifically meet one of the top funding priorities identified by young people in the Youth Activity Fund Consultation Survey, as outlined in the Youth Activity Fund Consultation Report.

Capital Budget 2023/24

43. The Outer North East Community Committee has a capital budget of **£31,995.01** available to spend, as a result of recent capital injection of £3,800. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2023/24

| | £ | Alwoodley | Harewood | Wetherby |
|------------------------------|------------|------------|------------|-----------|
| Balance March 2023 | £28,195.01 | £11,053.69 | £9,587.66 | £7,553.66 |
| Capital injection April 2023 | £3,800 | £1,266.66 | £1,266.66 | £1,266.66 |
| Balance July 2023 | £31,995.01 | £12,320.37 | £10,854.32 | £8,820.32 |

Community Infrastructure Levy (CIL) Budget 2023/24

44. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee.

Monitoring Information

45. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

46. An update will be provided at the next Outer North East Community Committee meeting.

Corporate Considerations

Consultation and Engagement

47. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

48. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

49. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

50. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

51. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

52. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

53. Members are asked to make a decision on and note:

- a. Minimum condition arrangements for 2023/24
- b. Changes to the Small Grant administration process (paragraph 18)
- c. Details of the Wellbeing Budget position (Table 1)
- d. Wellbeing proposals for consideration and approval (paragraph 23 - 35)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)

- f. Youth Activity Funding proposals for consideration and approval (paragraph 41 - 42)
- g. Details of the Capital Budget (Table 3)
- h. Details of the Community Infrastructure Levy Budget (paragraph 44)



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Carl Hinchliffe, Community Committee Team Manager

Date: 24th July 2023

For decision

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Outer North East Community Committee with an update on the Youth Activity Fund Consultation.
2. The report asks the Outer North East Community Committee, that consultation with young people, conducted via the Youth Activity Fund survey, informs the Youth Activity Fund spend for the 2023/24 financial year.

Main issues

3. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
4. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved in the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
5. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.
6. The Youth Activity Fund survey provides an opportunity for young people aged 8-17 years living in Leeds, to influence the decision making of the Youth Activity Fund, by taking part in a consultation exercise that informs the Community Committee's budget spend.

7. Building on a commitment to engage and involve children and young people in decision making in their own communities, young people get involved in choosing which activities should be supported by the committees.

Reflections from the Youth Activity Fund Consultation

8. Localised conversations took place with the Children's Champions.
9. As we appreciate and understand that each community is different, the specific arrangements for the consultation were worked through, using a collaborative approach and progressed by relevant officers in the Communities Team, the Voice & Influence Team and the Children's Champions.
10. Alongside attendance at physical events such as the Breeze Events (to consult with young people), the Communities Team also created an online consultation survey, as a key objective is that we, "consult with as many young people as possible (hybrid approach)": <https://surveys.leeds.gov.uk/s/YouthActivities2022/>
11. This online survey was circulated far and wide throughout the committee area and was created using new & innovative ways of engaging with young people, such as creating a QR code that directed young people straight to the survey, after being scanned with a Smartphone.



12. The Outer North East Community Committee received 85 survey responses to the Youth Activity Fund survey. The majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events in 2022.
13. The consultation survey ran from September 2022 to the 31st March 2023, with feedback from young people collated. This will, in principle, inform the Youth Activity Fund Budget spend for 2023/24.
14. As time progresses, the Communities Team will be able to assess how many projects have been funded, or proactively commissioned from the Youth Activity Fund Budget as a result of the Youth Activity Fund consultation.

Lessons Learned

15. A review has taken place in a Lessons Learned meeting, with the Executive Board Member and Children's Champions.

16. A report has also been taken to the Community Committee Chairs Forum in April 2023.

17. As we are keen that we continue to work closely with the Children's Champions to develop Youth Summits and the Youth Activity Fund Consultation Survey across the Community Committee areas, these conversations and feedback will help inform work in this municipal year.

Youth Activity Fund Consultation Survey Recommendations

18. The consultation surveys submitted by young people from the Youth Activity Fund Consultation Survey in the Outer North East Community Committee area, suggest the following Youth Activity Fund priorities for 2023/24:

- a. Activities taking place either inside or outside.
- b. Majority of provision taking place locally.
- c. Ensure the activities are fun, challenging and create new friendships.

d. Popular activities include:

- 1) Sport (football, basketball, swimming)
- 2) Outdoor adventures
- 3) Coding/Minecraft & Arts/Crafts

- 4) Cooking was the other noticeable mention.

19. It is recommended that any projects funded by the Outer North East Community Committee from the Youth Activity Fund, focus on these key themes and activities in 2023/24.

20. To ensure that the Outer North East Community Committee can make an informed decision when being asked whether they support funding for projects from its Youth Activity Fund, the Communities Team will advise the committee if the project meets the priorities identified by young people as a result of consultation that has taken place.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

1. Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

2. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund Consultation Survey.

3. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity

being sent out to all school contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

4. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

5. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People’s Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

6. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

7. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

8. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

9. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee’s Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

Recommendations

10. Members are asked to note:
 - a. Details of the Youth Activity Fund consultation survey (paragraphs 8 – 14).

- b. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2023/24.
- c. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2023/24.

This page is intentionally left blank

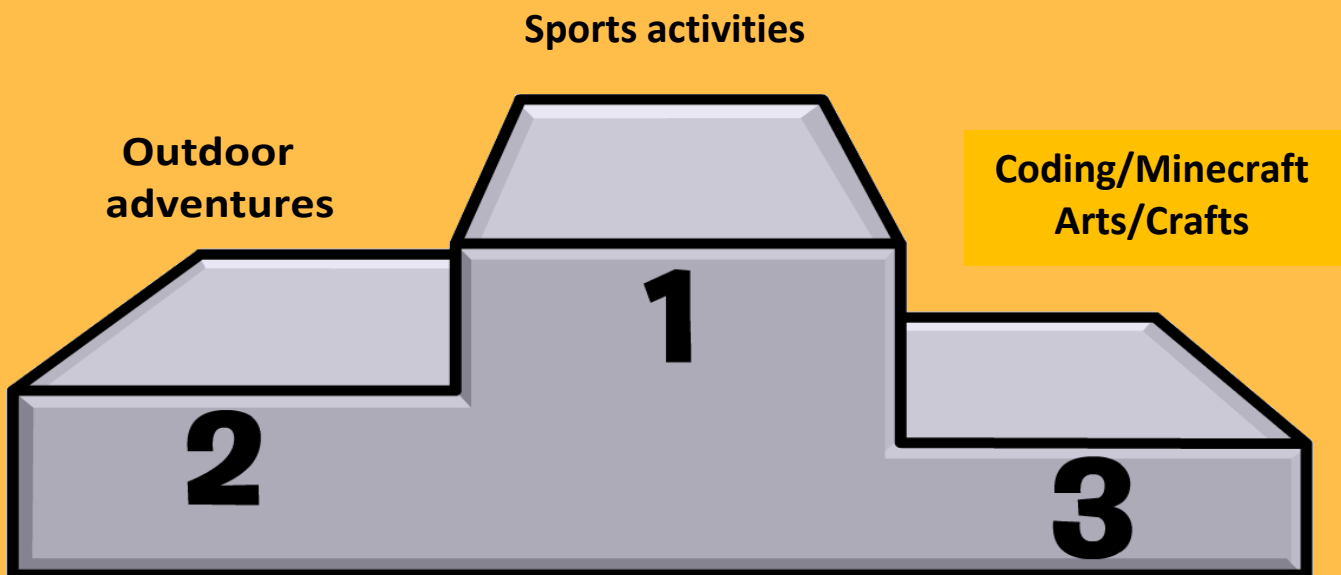
Outer North East Youth Activity Fund Consultation



The Communities Team consulted with 85 young people in the Outer North East area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.

Top activities were:



Activities taking place either inside or outside...



Majority of provision taking place locally...



Ensure activities are fun, challenging & create friendships...



School holidays most popular time for activities...

This page is intentionally left blank



Report of: City Solicitor

Report to: Outer North East Community Committee - Alwoodley, Harewood & Wetherby

Report author: Toby Russell 0113 3786980

Date: 24th July 2023

For decision

Community Committee Appointments 2023/2024

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor N Harrington as Chair of the Community Committee for 2023/24 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2023/24

1. Members are invited to note the appointment of Councillor N Harington as Chair of the Community Committee for 2023/24, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2023/24 municipal year:

| Organisation / Outside Body | No. of Places | Current Appointee(s) |
|---|----------------------|---|
| <u>Outside Bodies</u> | | |
| Emmerdale Stakeholder Panel | 1 | Councillor R Stephenson |
| Ancient Parish of Barwick In Elmet Trust | 1 | Dr Stella Walsh |
| <u>Clusters</u> | | |
| Alwoodley, Roundhay, Moortown (ARM) | 1 | Councillor D Cohen |
| EPOSS (Elmet Partnership of Schools and Services) | 2 | Councillor R Stephenson Councillor A Lamb |
| <u>Local Housing Advisory Panel</u> | | |
| Outer North East | 3 | Councillor S Firth Councillor N Buckley Vacancy (Formerly L Richards) |
| <u>Local Care Partnerships</u> | | |
| Wetherby | 1 | Councillor N Harrington |

| | | |
|---------------------------------------|---|-------------------------------|
| <u>Champions</u> | | |
| Children's Services | 1 | Councillor D Cohen |
| Environment & Community Safety | 1 | Vacancy (Formerly L Richards) |
| Employment, Skills & Welfare | 1 | Councillor S Firth |
| Health, Wellbeing & Adult Social Care | 1 | Councillor N Harrington |
| <u>Corporate Parenting Board</u> | | |
| Outer North East | 1 | Councillor R Stephenson |

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-13:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
12. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations, as the Committee feels appropriate.
13. Any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to the authorised Committee approving at its first meeting of the municipal year that arrangements for such

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

14. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Outer North East Community Committee in their 2023/24 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Outer North East HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

15. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website: www.leedslcps.org.uk
16. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In previous years, appointments to LCPs have been made using a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit. Frequency of meetings varies from one LCP to another (current arrangements are captured in Appendix 3). Whilst some meet monthly, increasingly partners come together on a bimonthly or quarterly basis with working groups in between. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID, meetings were virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. Moving forward, to strike a balance between attendance and ability to network and strengthen local relationships, the LCPs have moved to a model of a mix of in person

meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).

19. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee 'Champions'

20. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee;
 - To represent the Community Committee at relevant meetings, forums and local partnerships;
 - To build links with key services and partners;
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues;
 - To maintain an overview of local performance; and
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
22. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
 - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
23. Further to this, the Champions' Role Profile, as ratified at the Community Committee Chairs' Forum in 2022 and as presented to Community Committees last municipal year is detailed below for information:

- Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- Provide political influence in the delivery of the theme in the committee area
- To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- Support the development of local and cross committee themed projects where appropriate
- Attend and represent the Community Committee at themed events and other activities as appropriate

Corporate Parenting Board

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the 'Corporate Parenting Board'. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children’s services and is chaired by the executive member for children’s and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the forthcoming municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one

Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to make the relevant officers aware.

Children's Services Cluster Partnerships

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.
30. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take civil action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exceptions to this are for "fraud, or other deliberate wrongdoing or recklessness", or for a criminal offence (although the indemnity would cover defending criminal proceedings, if no conviction resulted). The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member becomes a trustee or director but has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor N Harrington as Chair of the Community Committee for the duration of 2023/24, as agreed at the recent Annual Meeting of Council.

Background information

- None

This page is intentionally left blank

Community Committee Appointments to Outside Bodies (North East Outer)

| Outside Body | Charity /Trust | No of Places | Review Date | No of places to review | Current appointees | Cllr Y/N | Review Period |
|--|----------------|--------------|-------------|------------------------|---|----------|---------------|
| Aberford Almshouses Trust | Yes | 1 | Jul-25 | 1 | Councillor R Stephenson | Y | 4 years |
| Ancient Parish Of Barwick In Elmet Trust | Yes | 1 | Jun-23 | 1 | Dr Stella Walsh | N | 4 years |
| Emmerdale Stakeholder Panel | yes | 1 | Jun-23 | 1 | Councillor R Stephenson | Y | Annual |
| Local Care Partnership - Wetherby | No | 1 | Jun-23 | 1 | Councillor N Harrington | Y | Annual |
| Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda | No | 3 | Jun-23 | 3 | Councillor S Firth Councillor N Buckley Vacancy | Y | Annual |
| | | 7 | | 6 | | 6 | |

| Clusters | | | | | | | |
|---|----|---|--------|---|--|---|--------|
| Alwoodley, Roundhay, Moortown (ARM) | No | 1 | Jun-23 | 1 | Councillor D Cohen | Y | Annual |
| EPOSS (Elmet Partnership of Schools and Services) | No | 2 | Jun-23 | 2 | Councillor R Stephenson Councillor A Lamb | Y | Annual |

Number of places 10
 Places held pending review 9
 Places currently filled beyond June 23 1
 Number of places to fill June 23 9

| Number of Members in the Committee Area | Percentage of Members on the Committee | Notional Places Allocated |
|---|--|---------------------------|
| Labour | 0 | 0 |
| Lib Dem | 0 | 0 |
| Conservative | 89 | 8 |
| <i>Other to list</i> | | |
| Total | | 8 |

This page is intentionally left blank

| Housing Advisory Panel | LCC Homes | Ward | LCC Homes |
|------------------------|-----------|-----------------------------|-----------|
| Inner East | 6771 | Burmantofts & Richmond Hill | 4220 |
| | | Gipton & Harehills | 2551 |
| Inner North East | 2895 | Chapel Allerton | 1832 |
| | | Moortown | 477 |
| | | Roundhay | 586 |
| Inner North West | 3543 | Headingley & Hyde Park | 475 |
| | | Little London & Woodhouse | 1804 |
| | | Weetwood | 1264 |
| Inner South | 6159 | Beeston & Holbeck | 2366 |
| | | Hunslet & Riverside | 1735 |
| | | Middleton Park | 2058 |
| Inner West | 7864 | Armley | 2637 |
| | | Bramley & Stanningley | 2871 |
| | | Kirkstall | 2356 |
| Outer East | 4338 | Killingbeck & Seacroft | 4338 |
| Outer North East | 2252 | Alwoodley | 1057 |
| | | Harewood | 366 |
| | | Wetherby | 829 |
| Outer North West | 3510 | Adel & Wharfedale | 613 |
| | | Guiseley & Rawdon | 687 |
| | | Horsforth | 858 |
| | | Otley & Yeadon | 1352 |
| Outer South | 4076 | Ardsley & Robin Hood | 869 |
| | | Morley North | 909 |
| | | Morley South | 1064 |
| | | Rothwell | 1234 |
| Outer South East | 5253 | Crossgates & Whinmoor | 1808 |
| | | Garforth & Swillington | 852 |
| | | Kippax & Methley | 1099 |
| | | Temple Newsam | 1494 |
| Outer West | 4847 | Calverley & Farsley | 703 |
| | | Farnley & Wortley | 2436 |
| | | Pudsey | 1708 |

(11 May 2023)

This page is intentionally left blank

Councillor Alignment to LCP areas

| LCP | | Suggested Community Committee Member Appointment |
|--|---|---|
| Seacroft, Cross Gates and York Road | Seacroft – bimonthly, usually Tuesdays | Inner East |
| | York Road – meet monthly, second Tuesday morning of the month | Inner East and Outer East (Halton Moor and Cross Gates) |
| | Cross Gates – bimonthly, Tuesday afternoons | Outer East |
| LS25/26 | Garforth/Kippax/Rothwell – quarterly, for 23/24 these are themed marketplace and workshop events focused on obesity, health and wellbeing at different life stages | Outer East |
| | | Outer South |
| Central | Central – quarterly, usually Wednesday afternoons | Inner North East |
| HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts) | Meet monthly alternating between a business meeting and a themed workshop, Tuesday afternoons | Inner North East |
| | | Inner East |
| Wetherby | Wetherby – quarterly, usually Wednesdays | Outer North East |
| Holt Park and Woodsley | Quarterly in person, usually Wednesday mornings | Inner North West |
| Leeds Student Medical Practice | Bimonthly – Tuesday afternoons | Inner North West |
| Otley and Aireborough | Quarterly – usually Wednesday afternoons | Outer North West |
| Inner South Communities (was known as Beeston & Middleton LCP) | Quarterly, usually Wednesday afternoons, we have planned the remaining meetings of 23/24 on afternoons that do not clash with inner south community committee dates | Inner South |
| Morley | Morley – bimonthly, usually Wednesdays | Outer South |
| Armley | Armley – quarterly on Tuesday mornings | Inner West |
| | Bramley, Wortley & Middleton - bimonthly | Inner West and Outer West |
| West Leeds | Pudsey and Bramley – quarterly | Outer West |



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Carl Hinchliffe. Community Committee Team Manager

Date: 24th July 2023 **For decision**

Outer North East Community Committee Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. The report seeks to make nominations to each of the Outer North East Community Committee Sub Groups for 2023/24.

Main issues

Sub Group Nominations

4. Members will have considered Appointments to Outside Bodies and Community Committee Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer North East Community Committee Sub Groups for 2023/24. The 2022/23 representatives are shown below:

| Sub Group | Number of places | Current appointees | Champion |
|-------------------------|----------------------|--|-----------------|
| Environmental Sub Group | 3 = 1 place per ward | Cllr Neil Buckley, Cllr Sam Firth, Vacant position | Vacant position |

Updates by theme

Environment and Community Safety: Champion (Vacant position)

- An update will be provided for the next committee meeting.

Children & Families: Champion Cllr D Cohen

- An update will be provided for the next committee meeting.

Employment, Skills & Welfare: Champion Cllr S Firth

- An update will be provided for the next committee meeting.

Health, Wellbeing & Adult Social Care: Champion Cllr N Harrington

- An update will be provided for the next committee meeting.

Updates from Key Services

Cleaner Neighbourhoods Team

- If you have any unwanted items that are not suitable for donation and you cannot get to a Recycling Centre, you can book in a free unwanted items collection if you live within the Leeds council tax area. As a resident of Leeds, you are allowed up to five items per collection, with a maximum of four collections per year.
- The Cleaner Neighbourhoods Team 'Sweeping Schedule' has been underway since July 2022 but was stood down from October 2022 to February 2023. The service have two full time Road Sweeper Drivers and a full time Path Sweeper Driver. As much as practicable the service tries to keep to the schedule, however if there are specific sweeping issues, especially of a health and safety nature, please continue to report in the normal way. This can be done online via the Leeds City Council website: [Report a road, path, or cycle lane that needs cleaning \(leeds.gov.uk\)](https://www.leeds.gov.uk/report-a-road-path-or-cycle-lane-that-needs-cleaning) or via the email address: eneaction@leeds.gov.uk.
- The Environmental Crime Team (SECT) are continuing to focus on the large scale fly tipping and other environmental issues such as waste carriers. They have recently been working closely with Elected Members and contractors on the new East Leeds Orbital Route (ELOR) and are continuing to provide updates on specific cases.
- An enforcement review is currently underway, which will explore the work carried out by Enforcement Officers.

Parks & Countryside

13. The memorial benches for Queen Elizabeth II have been delivered to Parks & Countryside. Officers have therefore been working with Councillors and Parish Councils to identify suitable locations for the benches, so that they can be installed.
14. Grass cutting and horticultural maintenance of parks continues.

Public Health

Lunch Club Grants

15. Leeds City Council Public Health provide an annual lunch club grant that funds approximately ninety clubs, with an anticipated total of three thousand beneficiaries combined. This supports the authority's Best Council Plan (2020 – 2025); to be age friendly by promoting opportunities for older people to be healthy, active, included, and respected; and to be the best city for health and wellbeing by weighting grant allocations based on deprivation to reduce health inequalities supporting the improvement of the health of the poorest the fastest.
16. Additional Public Health funding was provided in 2022/23 to enable clubs to do more to support their community over winter. This included offering more hot meals, home delivery of hot meals, registering as a 'Warm Space' and providing information and advice about keeping safe and warm during winter.
17. To find out what local lunch clubs please visit:
[Community Investment In Leeds | Leeds Community Foundation \(leedscf.org.uk\)](https://www.leedscf.org.uk)

Active Leeds: Strength Campaign

18. Strength training is for everyone no matter your ability or disability. It's crucial ingredient for leading an active, independent life. As you get stronger, you should find yourself able to do other things to increase your overall activity levels, whether at home or in the community.
19. Have a go at home using pieces of furniture, outside in parks, or at the gym if that's where you're comfortable! Why not try using a park bench to practice some 'sit-to-stands', to build your leg strength or clear a space at home to do some floor-based exercises.
20. Visit the Active Leeds webpage for a range of examples of how to start your strength journey: [Active Strength \(leeds.gov.uk\)](https://www.leeds.gov.uk/active-strength)



Leeds Stop Smoking Services

21. From 1st April 2023, the Leeds Stop Smoking Service is available to support smokers to reduce their nicotine dependency and quit for good. Smokers wishing to access the service will be given a choice of treatment based on need and preference, including nicotine replacement therapy and e-cigarettes. They will work with a trained smoking cessation coach to develop a personalised plan with a pre-agreed quit date. Support extends to a year after each person's quit date to make sure people are given the best possible chance to stop smoking permanently.
22. New posters and promotional materials will be available shortly to replace any previous One You Leeds Assets. Referrals are now being accepted onto the new service. You can directly refer by emailing leeds.stopsmoking@nhs.net or online [here](#). Individuals can self-refer and access support materials [here](#) or by calling 0800 1694219.

Maternal Whooping Cough Vaccine

23. Data for 2022 shows the average vaccine uptake of the Whooping Cough Vaccine by pregnant women across England, has dropped to 61.5%, its lowest level since 2016. The vaccine is given to pregnant women to help protect their babies against whooping cough from birth during their first weeks of life. The advice for pregnant women is to speak to their GP or midwife if they aren't sure whether they have had the vaccine. You can read more [here](#).

COVID-19 Spring Booster Campaign

24. COVID-19 spring boosters started at the beginning of April and are being offered to:
 - adults aged 75 years and over
 - residents in a care home for older adults
 - individuals aged 5 years and over who are immunosuppressed
25. This programme runs until the 30th June 2023. Eligible people will receive a national invite but in some areas of Leeds the GP practices will not be offering spring booster clinics. Instead, pharmacies and other healthcare providers will be running clinics but will not have the ability to send invitations directly to eligible people. These areas are:

Beeston, Burmantofts, Richmond Hill and Harehills, Holt Park, Hunslet, Middleton, Woodsley and York Road.

26. You can read more about spring vaccinations and the vaccination programme [here](#). Vaccinations can be booked [here](#).

Changes to COVID-19 Testing

27. Changes to COVID-19 testing came into effect on the 1st April 2023. These aim to ensure testing focuses on those at highest risk and supports the management of outbreaks in high-risk settings including health and social care. You can read more [here](#).
28. Information and advice for health and care professionals is available [here](#). Guidance for adult social care professionals is available [here](#).

Closure of COVID-19 App

29. The NHS app, which alerts close contacts of a positive case and provides the latest health advice about the virus, closed on the 27th April 2023. Over the past year, the success of the vaccination programme, increased access to treatments and high immunity in the population, have enabled the government to target its COVID-19 services, meaning the app is no longer needed.

Leeds Anti-Social Behaviour Team

| | | % change on previous month |
|-------------------------------|------------|-----------------------------------|
| Current East caseload | 255 | 6% |
| Cases open in last month | 38 | 90% |
| Closed cases in last month | 32 | -18% |
| % of active citywide caseload | 37% | |

30. Cases opened in the last 2 months by ward; Alwoodley = 1, of which 1 x Noise; Wetherby = 1, of which 1 x ASB. Current active caseload in Outer North East = 17.
31. After a relatively quiet winter, caseloads are now starting to increase as the days get longer and the weather improves.
32. The Wetherby PSPO will be up for its three year review shortly. Information and consultation will follow to see if it needs to remain, be amended or discharged.
33. The Case Officer for Wetherby received a commendation for their contribution to joint partnership working, in and around Wetherby.
34. Case Officers attended the execution of a warrant under the Misuse of Drugs Act in Wetherby, where an amount of drugs were seized. Further action will now follow.

35. Case Officers are supporting Housing Leeds to offer advice on cases. They also carried out some joint visits and attended estate walkabouts with the services, as well as the Police and the Environmental Team.

Community Hubs

Boston Spa

36. The monthly Lego Club continues at the Hub, where they build and construct creations based on best loved children's books, featuring a different theme each month. Previous themes have included pirates and dragons!

37. A Fostering Pop Up Event took place on the 10th May 2023, an informal drop in session held by Fostering Leeds to publicise their service.

Moor Allerton

38. The Lost Feather Storytelling Event took place on the 1st May 2023; an inclusive multi-sensory storytelling event by Oily Cart Theatre Company, aimed at children with disabilities and additional needs.

39. On 3rd May 2023 the Community Hub entered a partnership with Barclays Bank, to run a Community Banking Service, after the recent closure of their branch on Moortown Corner. It offers a wide range of banking services to local residents from 10am to 4pm, which so far, the service has proved popular and very well attended.

40. The Bike Library Launch was on the 30th May. The Popular Bike Library now has bicycles and safety equipment available to borrow for free.

41. Creative Digital Workshop sessions linked to the Leeds 2023 culture bid was held on the 1st June, with approximately six attendees. Also on the same date, the Community Hub hosted the Housing Advisory Panel meeting.

42. Lego Spike Coding Carnival took place on the 3rd June, with ten children and eight adults in attendance. The event showcased new 'Lego Spike' sets, which combine building and coding, proving very popular with attendees.

43. A Leeds 2023 funded performance was held on the 17th June, called 'Queenie and the Pooka Event', to celebrate Gypsy Roma Traveller History Month. The event was sold out, with fifty children and parents/families in attendance.

44. Digi Drop in weekly drop in sessions continue at the Hub, offering support to people to get the most out of their digital devices

45. The Hub also continues to run its fortnightly Chess Club, run in partnership with Chess in Schools and Communities. This is very popular and on average between ten and fifteen young people attend each week.

Wetherby Library and One Stop Centre

46. An event called Animation Stations was held on the 5th April. The event was inspired by Louis Le Prince and the invention of the first film camera. Children and families created their own stop motion animated films and experimented in using early animation techniques like thaumatropes.
47. A Digi Drop In has moved to Wetherby from Boston Spa and has been introduced with sessions running on a fortnightly basis, supporting people with their digital devices.
48. A Lego Spike Coding Carnival took place on the 30th May 2023, with thirteen children and nine 9 adults in attendance. The event showcased new 'Lego Spike' sets, which combine building and coding, proving very popular with attendees. The event received some excellent feedback including, "excellent facilities, great help from library staff", "it was a great activity, lots of fun, learn something new" and "helpful staff, friendly".
49. On the 21st June the Children's Book Club, a brand new book club for children featuring at a number of libraries across the city, took place. In the final half term of the academic year there will be three free sessions of the book club, which will celebrate titles shortlisted for the Leeds Book Awards with shared reading, discussions and activities.

Housing Leeds

Housing Advisory Panel

50. A contribution of £1,800 was made towards Moor Allerton Elderly Care, to be able to deliver complimentary therapies such as massage, reflexology and Reiki for their service users, to help improve physical and emotional health issues and provide some relaxing one to one time.
51. Leeds Rhinos were funded £5,500 towards their Summer Camps, Sport and Drama Project. Children will take part in activities in a safe and secure environment, encouraging social cohesion and an opportunity to make new friends. The scheme offers a variety of multi-sports rather than being sport specific and is open to both males and females from ages 7-14 regardless of ability.
52. Mason House flower beds, Wetherby, needed tidying up and bringing back to a condition so they are manageable by the tenants. Some tenants enjoyed gardening and looking after the flower beds, so ONE HAP funded £1,274 for these works to take place.
53. A coach trip was funded for a new ONE Tenants & Residents Association, John Rylie House Community Association. As this is a new group it was thought a trip out together would help strengthen bonds amongst the members. The ONE HAP funded them £450 to help make this happen.

54. The Moor Allerton Elderly Care (MAEcare) Digital Inclusion Project will support people aged 60+ to become more tech savvy. The support provided will be a combination of informal drop-ins where people come on their own terms, workshops on specific topics and one to one support, sometime in service user's homes, where they are housebound. It will be provided by an experienced project worker, supported by trained volunteers which also includes pupils from local high schools. ONE HAP panel approved funding of £8,462.
55. In April there was a coronation celebration at Mason House. The panel approved a contribution of £300.00 to help pay for catering and an entertainer for the celebration of the Coronation of King Charles III.
56. The ONE Housing Advisory Panel contributed £1,350 towards delivering an Outdoor Sports Project. The project is part of initiative to raise young people's aspiration levels and to improve their health, well-being & fitness levels. The project will enable young people to participate within a positive well-being programme, as well as being a young person led programme/project.
57. Alwoodley Councillors, Housing Leeds, Parks & Countryside and local tenants met last month to look at what could be done to improve the play area at Cranmer Bank Recreation Ground. It was suggested the first place to start would be in asking the local community what their requirements were. To this end Housing Leeds have put together a survey that can be carried out online, either on a mobile device or personal computer.
58. Virtual walkabouts have been taking place using Your Voice Leeds, an interactive information service used by Housing Leeds. This new service has proven to be popular, with lots of tenant and resident engagement.

Ward Member Meetings

59. Ward Member meetings are now taking place on a regular face to face basis, either in the locality or in the Civic Hall. Services attending those meetings include, the Cleaner Neighbourhood Team, Parks & Countryside, Forestry, Traffic Management and Highways Maintenance, the Anti-Social Behaviour Team and the Youth Service.
60. Councillors find this format of meetings useful, as it allows them to be briefed on what is happening in the service areas and also allows them to raise any questions with the service directly, which they can then relay back to their constituents.

Town and Parish Council Forum

61. The Town & Parish Council Forum meeting took place on the 15th March 2023 at the Collingham and Linton Association. The meeting discussed the Leeds Local Plan 2040. More information in the plan can be found here: [Leeds Local Plan 2040](#).

Leeds Festival Working Group

62. In 2022 a Leeds Festival working group was set up, with a purpose of looking at local concerns and ways that the event can improve matters for local residents and attendees of the festival. All parties involved found the meetings useful and have decided to carry on the process again to discuss the festival in 2023.
63. The group is co-chaired by the Harewood and Wetherby Councillors. Invited to be part of the working group are Leeds City Council officers, Leeds Festival Event Management, the Police and Councillors from the Town and Parish Councils in both wards.
64. The first meeting for Leeds Festival 2023 took place on the 14th March, where items discussed included a review of 2022, the current plans for 2023 and potential challenges for this year.
65. The dates of the Leeds Festival 2023 are the 25th, 26th and 27th August, with entertainment for those camping starting on Thursday 24th. Traffic will start arriving from Wednesday 23rd August and will leave on Monday 28th August 2023.
66. A further meeting of the Leeds Festival Working Group took place on the 11th July 2023, where a first draft of resident's letters were discussed, which include an information guide. This has been prepared to give advance notice of some of the details of the event, including temporary traffic restrictions and routes, operating times and ways to contact the event and partner agencies before, during and after the event.

Recycling on the go: Coffee cups in Collingham

67. Under the Local Centres Programme, a yellow bin for recycling plastic bottles and cans and an orange coffee cup recycling bin have been installed at Hastings Court in Collingham.



Community Events

Kings Coronation

68. In May 2023 the coronation of Charles III and his wife Camilla as King and Queen of the United Kingdom and the other Commonwealth Realms, took place on Saturday the 6th May 2023, at Westminster Abbey.
69. Across the Coronation Weekend, there was a number of events and activities taking place across the United Kingdom, including the Outer North East committee area, in response to this historic occasion.

The Coronation Big Lunch

70. Neighbours and communities across the United Kingdom were invited to share food and fun together at Coronation Big Lunches on Sunday the 7th May 2023, in a nationwide act of celebration and friendship.

The Big Help Out

71. The Big Help Out was held on the 8th May 2023, organised by The Together Coalition and a wide range of partners such as The Scouts, the Royal Voluntary Service and faith groups from across the United Kingdom.
72. The Big Help Out highlighted the positive impact volunteering has on communities across the nation. In tribute to His Majesty the King's public service, The Big Help Out encouraged people to try volunteering for themselves and join the work being undertaken to support their local areas.
73. The aim of The Big Help Out was to use volunteering to bring communities together and create a lasting volunteering legacy from the Coronation Weekend:
[Big Help Out launches with 100 days to go until Coronation - UK Fundraising](#)

Community Engagement: Social Media

74. **Appendix 2** provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

Corporate Considerations

Consultation and Engagement

75. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

76. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant

policies and legislation.

Council Polices and City Priorities

77. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

78. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

79. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

80. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

81. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

82. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

83. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



Outer North East Community Committee

FACEBOOK highlights

13th March 2023 – 24th July 2023

Appendix 1

Outer North East Community Committee

Since 13 March 2023 the Outer North East Community Committee Facebook page currently has **746 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!


The most popular post since the 13th March 2023, the post regarding The Legends of

- was engaged with 17 times.
- has reached a total of 907 people

The following below are screenshots of the most popular three posts since the 13th March 2023. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.


Most Popular – 'The Legends of Harewood Forest' Story Hunt

907 people had this post delivered to them with 3 likes and 17 engagements.

 **Leeds City Council Outer North East Community Committee** ...
Published by Kimberly Frangos Lcc · 27 June at 22:11 · 🌐

Great event coming up next weekend in Harewood ward as part of the My Leeds Summer 2023 program:
The Legends of Harewood Forest Story Hunt

A really exciting element is the 'Legends of Harewood Forest Story Hunt' that has been created by residents from Barwick. Posters have been placed in each of the villages and feature a specially designed character. A QR code on each poster provides a link to a fantastical story and there are five to collect along with a secret letter. If... [See more](#)




Explore! The Legends of Harewood Forest Story Trail

Before the Big Summer Picnic, explore the unique villages of the Harewood ward and discover secret fantastical tales.

Hidden somewhere in the villages are posters featuring a magical creature, which will tell you how to access a story. There are 5 stories in total, each one containing a secret letter. Collect all 5 letters to reveal the secret code word. Bring our code word along to the Big Summer Picnic at Thorner Factory Hall on Sunday 9 July to claim a special prize from our storyteller.

Download the map and answer sheet by scanning the QR code:



2nd Most Popular – Celebrating Small Groups and Charities in Leeds.

730 people had this post delivered, with 18 Engagements and 1 like.

 **Leeds City Council Outer North East Community Committee** ...
Published by Jade Pennington · 8 June · 🌐

The Lord Mayor of Leeds, Cllr Al Garthwaite invites you to a Civic Reception to celebrate Small Groups and Small Charities in Leeds.

A small group or charity includes non-profit community or self-help groups run by volunteers, or a volunteer organisation with an annual turnover of less than £25,000. If you are part of one of these many groups that helps to make Leeds a great place to live, then this event is for you!

The event is an opportunity to say thank you to small gr... [See more](#)



3rd Most Popular – Alwoodley for Sport

181 people had this post delivered to them with 17 Engagements and 2 likes.



Leeds City Council Outer North East Community Committee



Published by Kimberly Frangos Lcc · 23 h · 🌐

Don't forget this Awesome event happening today in Alwoodley as part of the My Leeds Summer events #Leeds2023 #myleedssummer



My LEEDS Summer Alwoodley

Our Alwoodley: Festival of Sports and Games

Sun 9 July, various times
See back of flyer for more details

Explore and enjoy sports culture and facilities in our Alwoodley community, and have a go at a new or familiar sport. Come to play and learn, or just to watch, socialise, and connect.

A free day of exercise, sport and fun in Alwoodley. Everyone welcome, open to all abilities.

LEEDS YEAR OF CULTURE 2023
Supported by Leeds City Council

Be part of it
leeds2023.co.uk

Paul Hamlyn Foundation | Heritage Fund | Arts Council England | Yorkshire Wildlife Trust

Images: Paula Soloway and Pro Ganguly

Our Alwoodley: Festival of Sports and Games

Schedule of events

- Sunday 9 July**
- 10am - 1pm Walking Poetry, Ecoup (pre registration required)
 - 10:30am - 2pm Walking Football, Alwoodley Primary School
 - 11am - 2pm ACE Football Cup, Allerton CE Primary School
 - 11am - 2:30pm Free Bicycle Repair and Cycling Activities, Allerton CE Primary School
 - 1pm - 3pm Tai Chi, St Barnabas' Church
 - 3pm - 5pm Extend Chair-based Exercise, St Barnabas' Church
 - 2pm - 5pm Cricket and BBQ, Alwoodley Cricket Club
 - 4pm - 6pm Tag Rugby, Moortown RUFC
 - 4pm - 6pm Gym Fitness, Shirefit North Leeds
 - 4:30pm - 6:30pm Table Tennis, Alwoodley Association Hall
 - 4:30pm - 6:30pm Tennis, Alwoodley Tennis Club
 - 10am - 3pm LEEDS 2023 Stall, ACA Farmers Market

Monday 10 July

- 10:30am - 11:30am Chairrobics, MAZ Community Centre. Must be booked in advance by calling: 0113 268 4211

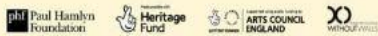
All ages and genders are welcome to join the above events. Walking Football, Tai Chi, Extend Chair-based Exercise, and Chairrobics are especially suitable for, but not limited to, less mobile people.

The above are all drop-in activities, except Walking Poetry, which needs to be booked in advance. See event page on leeds2023.co.uk to book.

My Culture, My Community, My LEEDS Summer
A city-wide celebration from June to August 2023



Discover all of the My LEEDS Summer events at:
leeds2023.co.uk



This page is intentionally left blank